## Membership in the Network:

Membership in the network is divided into several categories based on the level of participation, contribution, and engagement in decision-making processes within the network.

#### **Active Member:**

- Regular attendance at periodic meetings if the member has no essential or specialized roles. Attendance at specialized meetings is required for those with specific responsibilities (e.g., a communications officer must attend meetings related to communication tasks). Members may attend both types of meetings.
- Absences must be communicated at least two days in advance. Missing more than three notified meetings without prior explanation may result in a warning, and repeated absences can lead to membership suspension.
- Active participation in work, task execution, and taking on either primary or secondary roles within the network's operations. In the absence of specific tasks or roles, members are encouraged to contribute ideas and participate in discussions.

### Supporting Member:

- A registered member of the network, who contributes by paying membership (when applicable) fees only, without assuming a role in the network or attending meetings.
- Supporting members are not allowed to participate in voting or decision-making unless they express the desire to become active members and attend at least two meetings.
- Supporting members may attend meetings as listeners.

## **Application Process:**

### 2.1 Online Application Form:

Personal Information:

- Full Name
- Date of Birth
- Current Address
- Email Address
- Phone Number
- Profession and Academic Qualifications
- Social Media Links (if available)
- Previous experience related to Syrian affairs (if any)

### Guided Questions:

- Why do you want to join the network?
- O How do your goals align with the network's vision?
- o In which area do you wish to contribute to the network's work?

### • Membership Agreement:

 Sign off on membership terms and the network's internal regulations (via a designated field):

"By signing, I confirm that I have read and agree to the membership terms and regulations of the Network for Change in Syria and its internal rules. I also agree that the data I provided in the application form may be stored electronically, processed, and used to contact me. I understand that I can withdraw my consent at any time."

### 2.2 Background Check:

- A three-member committee is responsible for reviewing applications.
- **Social Media Audit:** Review applicants' social media accounts to ensure alignment with the network's values and to identify any public statements or behaviors that conflict with the network's mission.
- Online Activity Review: Check for online posts, blogs, or articles authored by the applicant.
- **References:** Request at least one reference from current network members to support the application.
- Once the application is reviewed, and the applicant's motivations are confirmed, their name is presented to active members for verification. Committee members must be notified privately if any of the following apply:

- Proven ethical violations
- Affiliation with entities that conflict with the network's vision
- Security risks to one or more network members

### 2.3 Interview Process:

Conduct an interview with at least two committee members.

#### 2.4 Trial Period:

New members undergo a trial period of 3–6 months. During this time, members must:

- Attend at least 70% of meetings relevant to their role.
- Participate in at least one project or initiative. At the end of the trial, the Membership Review Committee will evaluate the member's contribution and make a recommendation to the Steering Committee for approval.

# **Suspension of Membership:**

- Membership suspension will last for a maximum of three months. During this
  period, members must resolve the issue (e.g., pay the fee, reactivate
  participation, or transition to a supporting membership).
- A final warning will be issued to settle the matter. If there is no response within the three-month suspension period, membership will be canceled.
- Suspended members are not permitted to participate in decision-making processes.

# **Termination of Membership:**

- Exceeding the suspension period without resolution for six months.
- Violating any provisions of the network's internal regulations.